

NUTRITION PROGRAM ADVISORY COUNCIL

Wednesday, February 8, 2017

MaryAnn Miller called the Nutrition Program Advisory Council meeting to order at 8:32 am.

Roll Call

Harvey Grulke, William Hoekstra, MaryAnn Miller, Caitlin Richardson, Mark Roesch

Also Present

Sheila Drays, Eugene Bord, Amanda Higgins, Tom Koch, Stephanie Levenhagen, Kris Schefft, Jackie Wendlandt

Excused

Ivan Elm, Carolyn Flowers

Absent

None

Consideration to Deviate from the Agenda

Mark Roesch motioned and William Hoekstra seconded to consider deviation from the agenda. Motion carried.

Public Forum

None

Action on the Minutes of the December 14, 2016 meeting

Mark Roesch motioned and William Hoekstra seconded to approve the minutes of the December 14, 2016 Nutrition Program Advisory Council meeting. The motion carried.

Introduction of Potential New Members

Tom Koch, Randolph, and Eugene Bord, Lowell introduced themselves. They are interested in becoming members of this committee.

Review and Discuss Nutrition Bylaws

Stephanie Levenhagen stated she would recommend one change to the Bylaws. She would recommend elimination of Article III Section 2D on page 2 of the bylaws. She explained that she and two other staff have been conducting the dining center reviews. Discussion followed.

MaryAnn Miller requested to add the bylaw discussion review to the agenda for the next meeting to give potential new members a chance to look over and ask questions if needed.

Discuss Public Health Nurses Visits to Dining Centers

Stephanie Levenhagen shared that a nurse from Public Health and the Elder Benefit Specialist will be visiting three dining centers to discuss Adult Immunization and Medicare Preventative Services. Discussion followed.

Review Program Report and Program Statistics

Stephanie Levenhagen reviewed the items as written in the *Nutrition Program Report*, the *Program Statistics*, and the *2016 Donation and Participants Averages* handouts. Discussion followed.

Dining Center Reports

A discussion was held on serving liver at the dining centers. Tom Koch reported that Randolph dining center participants like liver and onions.

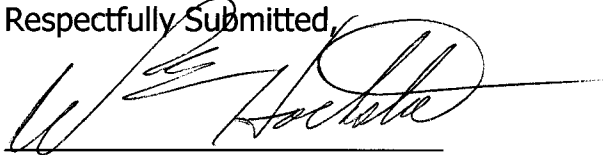
Next Meeting

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, April 12, 2017**, at **8:30 am** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

Adjournment

MaryAnn Miller, Chairperson, adjourned this meeting of the Nutrition Program Advisory Council at 9:00 am. The motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'W. Hoekstra', is written over a horizontal line.

William Hoekstra, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.